



RISK MANAGEMENT

Name of Event: FOBISIA Football	FOBISIA Football: U9, U11- U19 Nov U13 & U15 May FOBISIA Boys & Girls (Junior and Senior)	Location:	Alpine Resort, Chiang Mai
		Date of Event:	November 16-19 2023 and May 23-26 2024
Name of Risk Assessor(s):	1) Paul Rotheram – Director of Teems Global 2) Alun Morris - Associate Director of Sport & Activities (SHB)	Date of Assessment:	6th September 2023
Authorised by:	3) Jason Bilinkewycz – Director of Sport & Activities (SHB)	Date of Review: :	

HAZARD	WHO MIGHT BE HARMED/AFFECTED	POTENTIAL IMPACT OF RISK	ACTION REQUIRED BY HOST ATHLETICS DIRECTOR / DIRECTOR OF SPORT (AD)
1. Bus Transport			

RISK MANAGEMENT

<p>Safety precautions of all transport vehicles during the event.</p>	<p>All those persons participating in the event in any way.</p>	<p>All vehicles used will be from reputable companies with experience of International school events.</p> <p>All participants and their coaches will be briefed on the safety precautions in place prior to the event.</p>	<ol style="list-style-type: none">1. Fully functioning seatbelts will be present and used by all participants before transport proceeds.2. Staff running the airport / hotel transportation services will notify all participants of the requirement to wear seatbelts before leaving the venue.3. Individual schools and coaches have responsibility for their own participants.4. Hotel to pitch shuttle service - to and from designated drop-off areas only. Adult supervision U11 and below.
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2. Sports Activity			
Inappropriate / unruly behaviour by participants	All those persons participating in the event in any way.	<p>Event briefing given by tournament director and reinforced with daily briefings will cover tournament specific details.</p> <p>Coaches are responsible for their students/ participants</p>	<p>FOBISIA is a friendly organisation and all participants should be made aware of this and act in an appropriate manner.</p> <p>Individual schools and coaches have responsibility for their own participants.</p>
Inappropriate behaviour by spectators	All those persons participating in the event in any way.	<p>Event briefing given by the tournament director will cover tournament specific details. Information pack containing expectations to be circulated prior to the event.</p> <p>Spectators may be asked to leave site if their behaviour is deemed inappropriate by the Tournament Director for the event in coordination with Shrewsbury representative staff.</p>	<p>FOBISIA is a friendly organisation and all spectators should be made aware of this and act in an appropriate manner.</p> <p>Coaches are responsible for the behaviour of spectators from their school.</p>

Pitch suitability	All those persons participating in the event in any way.	<p>The pitches has been pre-inspected prior to the event and will be inspected on the day of the event by the tournament director. All services for participants will be suitable marked out and sign posted. Any specific details required by participants will be shared with them prior to the event.</p> <p>Daily event briefing given by tournament director will cover all specific details.</p>	<p>The course has several water crossings along its route. These crossings will be crossed in a single file manner only.</p> <p>In the event of any issues, each participant is provided with the emergency contact for the on-site nursing/ambulance team, as well as tournament director.</p> <p>All details to be provided at regular briefings to participants, and in advance to coaches and parents.</p> <p>Appropriate signage will be displayed throughout the hotel, hotel grounds and pitch areas</p> <p>Event staff will be located across the facilities and have knowledge of their duties.</p>
3. Security (Hotel and School)			
Security and clash with public	All those persons participating in the event in any way.	Coaches are responsible for the behaviour of their students.	<ol style="list-style-type: none"> 1. The event location (Alpine Football Training Chiang Mai) has a perimeter fence and an onsite security team in operation 24/7. 2. Monitored by Tournament Director. 3. Visiting parents will be clearly identifiable as event participants by lanyard/sticker/bracelet



RISK MANAGEMENT

<p>An 'unauthorised' event taking place</p>	<p>All those persons participating in the event in any way.</p>	<p>All events that the school hosts are officially sanctioned by the school Senior Management Team.</p>	<p>Outside of official Football tournament, and official dinner events, pupils will then be escorted and monitored by their own coaches. SHR will not be held accountable for any incidents outside of the official tournament events/timings.</p> <p>Schools have been notified that the resort has its own unattended swimming pool and fitness and individual</p>
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			<p>schools and coaches have responsibility for their own policies regarding the matter.</p> <p>SHR participants will not be allowed entry into the pool.</p>
Accommodation suitability	All those persons staying at either Alpine Resort or Centara Chiang Mai	<p>Both sites have been inspected and staff have been informed to remove glassware, alcohol and irons.</p> <p>Rooms to have been inspected by accommodation staff prior to check-in (snakes, glassware, irons).</p>	<p>Shrewsbury / Teems staff will inspect all allocated accommodation prior to 'check-in' to assess and ensure all precautions have been taken as agreed.</p> <p>Shrewsbury staff will brief students and coaches before arriving at allocated accommodation regarding behaviour, and what they are not allowed to use (such as pool /sauna).</p> <p>Balcony doors remain closed at all accommodations at all times.</p>
Large number of people on site, many who may not be familiar with the layout of the premises	All those persons participating in the event in any way.	Spectators will be allowed to follow the matches from the appropriate and signposted spectator areas	<p>An event specific webpage has been shared amongst the FOBISIA community and provides details on the schedule for the tournament, the football pitches, and the logistics of the event.</p> <p>Suitable signage will be in place at the resort and playing areas</p>
Suitability of participants to take part in the event	All those persons participating in the event in any way.	The FOBISIA community has detailed information on the requirements for the event participants..	<p>The nature of the event would determine the criteria for selection of the participants.</p> <p>Coaches are responsible for their own participants.</p>

Security of personal effects	All those persons participating in the event in any way.	Event briefing given by the tournament director who will cover tournament specific details.	Alpine Resort has an onsite security team who will be present during the event.
Safeguarding	Student participants	This will be addressed by the tournament director at the briefing the day before the event.	All adults who have the potential to interact with students will be given safeguarding training by the Director of Teems with responsibility for Safeguarding (Paul Rotheram) Appropriate contact details for the tournament director will be shared to all coaches, students and parents in case of concerns.
Lost pupil	All those persons participating in the event in any way.	All event staff who are clearly identifiable will be monitoring throughout the event acting as a preventative measure to mitigate this risk.	1. Individual schools and coaches have responsibility for their own participants.
4. Student Allergies/Medical Conditions			
Catering / Vendor issues	All those persons participating in the event in any way.	The resorts will be providing the catering facilities for the entire event and they are an internationally known company with a high standard in catering services, and a full-time functioning restaurant.	Coaches and schools have been asked to provide any allergies and concerns in advance of the tournament so appropriate procedures can be put in place to ensure the safety of participants. Medical team on duty at all times during tournament play in case of emergencies.



RISK MANAGEMENT

Sporting injuries / Medical emergency	All those persons participating in the event in any way.	Medical care will be provided on site during tournament play.	The nearest hospital is Bangkok Hospital, Chiang Mai 88/8-9 Tambon Nong Pa Khrang, Mueang Chiang Mai District, Chiang Mai 50000
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		Medical Emergency details will be given at the briefing, detailing exact locations and procedures for schools to follow.	AED on site at Alpine Resort Reception
Dehydration	All those persons participating in the event in any way.	Water stations are available at every pitch, and are also available within the hotel and communal areas.	Water stations on course to be manned and maintained by Alpine Resort staff Students encouraged by school staff to fill water bottles and carry electrolytes.
Excessive exposure to the sun	All those persons participating in the event in any way.	Shrewsbury International School Sun Smart policy will be in place and should be adhered too.	Event briefing given by the tournament director will cover tournament specific details.
Poor / aggressive sportsmanship by participants	Tournament participants.	Tournament Director and individual coaches to monitor the participant's behaviour.	Coaches are responsible for student's behaviour. Repeat and excessive poor behaviour could mean that individual players are banned from playing.
Unsuitable or untrained individuals involved in the event, allegations unsafe practices	All those persons participating in the event in any way.		Tournament Director and individual coaches to monitor and address should this arise.
Interaction of any contractors or un- authorised access	All those persons are participating in the event.		Event staff will be at hand to monitor.



RISK MANAGEMENT

High level of vehicular movements on the site	All those persons participating in the event in any way.	There is a separate entrance road and car park available to access the venue. No vehicle entry points are located around the playing areas	Shuttle bus services will be in use throughout the tournament to avoid any pupils physically walking on roads or dangerous vehicle zones. All shuttle pick-up and drop off points do not require participants to cross roads to minimize risk.
5. Others			
Venue suitability - Alpine Football Training facilities, Chiang Mai	All those persons participating in the event in any way.		The pitch dimensions and arrangements in place have been pre-inspected by the Director of Teems and the Associate Director of Sports and Activities from SHR Tournament Director to carry out a pre-site inspection on each day of the event.
Emergency Communication	All those persons participating in the event in any way.	Details of emergency communication lines will be advised to all event support staff before the event takes place. An event briefing will take place prior to the event with key communication information being shared to all organizing staff and assistants.	In the event of an emergency (for example lightning) the tournament director will provide a sharp blast of air horn. This emergency information will be detailed to all participants and coaches at the event briefing. The use of radio or mobile phone communication will be in operation. An event briefing will take place prior to the event with key communication information being shared to all organizing staff and assistants, and event participants.
Suitability of the premises for the activity (Welfare/ changing/access)	All those persons participating in the event in any way.	Welfare and changing facilities are provided at Alpine Resort	The location of these facilities will be provided to coaches and participants prior to, and on the day.



RISK MANAGEMENT

		An air-conditioned medical room is available at Alpine Resort	
6. Adverse Weather			
Lightning	All those persons participating in the event in any way.	Shrewsbury International School Lightning Policy will be followed in conjunction with Alpine Resort policy.	Upon the risk of thunder and lightning a loud horn will be sounded and all participants will be ushered to safety.
AQI		Shrewsbury International school AQI policy will be followed	Clear communication will be provided at daily briefings in the case of rising or high AQI

Monitor and review the control measures in place for the health and safety of all staff, students and visitors to the competition and change if necessary. Risk Assessment should be reviewed at the end of each Competition.

- Shrewsbury International School / Teemsglobal is hosting the following event between 16-19 November 2023
- Football: U11-U19 FOBISIA Boys & Girls (Junior and Senior) Football Championship
- This event will be held at Alpine Golf Resort. Address: Sankamphaeng Banthi Road Chiang Mai, 50130
- Tournament Director: Paul Rotheram – Teems global and Jason Bilinkewycz (SHR)
- Accommodation and Transport Director: Philip Westwood (before and after event)
- Shrewsbury Representatives: Jason Bilinkewycz (Director of Sport & Activities) & Alun Morris (Associate Director of Sports & Activities)
- Please refer to the following link for FOBISIA Football specific details: www.teemsglobal.com/fobisia-football-2023-24



RISK MANAGEMENT

- Schools met at the airport? **Alpine Resort staff will meet schools with clearly identifiable signage**



RISK MANAGEMENT

- Transport from Airport to Hotels? **Local bus company to provide**

Alpine Hotel

- Who will be on site? **Teems Representatives; Shrewsbury Staff; External Team Staff/Coaches; Alpine Resort staff; Participant Parents**
- Lanyards for coaches, teachers, parents etc? **Alpine to provide sticker/wristband to identify parents**
- Suitable parking? **Sufficient parking space is available**

Accommodation

- Balconies - **will be locked at all times**
- Locks on doors/toilets/showers - **will be checked prior to check in**
- Glass tables/bottles in the rooms? **Will be removed**
- Schools grouped together
- Separate sexes - **Girls & boys will be on separate sides of the hotel floors**
- Teacher/Coach posted nearby

Football

- Schedule? Times between games; waiting around etc; schools travelling from hotel off-site; **Teems to provide 2/3 weeks before tournament; will be member checked to spot clashes/omissions etc**
- Format - group stages, quarter-finals, semi's, final etc; extra-time/penalties; Cup & Plate after group stage? **FIFA regulations will be followed**
- Referees/Ball boys - **They will be briefed - Red card (1 match ban) and report to FOBISIA and school representative**
- Shade - **Shade/seating area provided around the side of the pitch**
- Water stations? **In between pitches; ice boxes updated twice daily**
- Transport between pitches? Golf cart, shuttle? - **Resort has 1x 12 seater driven by resort staff. U11 and below must be supervised**
- Pitch maps? **Will be created and displayed around the site**
- Pitches signposted and numbered? **Yes**

Coaches/Teachers



RISK MANAGEMENT

- Coaches room for briefing - **Yes a daily briefing will be provided**



RISK MANAGEMENT

- Food/snacks? - **Not necessary; Catering is full board. Food vendors also positioned around the pitches**

Weather

- Rain
- Lightning - **Adhere to SHR Lightning Policy; information shared with coaches staff and parents; implemented by tournament director (Jason Bilinkewycz)**
- AQI (different measurements for U11 compared to U19?) **Adhere to SHR AQI policy; information will be disseminated**

Medical

- Medical - pitchside? **Nurses will be stationed by pitchside throughout the tournament**
- AED/Defibrillators - where are they? **Teems Representative will request in advance**
- Nearest Hospital? **Bangkok Hospital, Chiang Mai 88/8-9 Tambon Nong Pa Khrang, Mueang Chiang Mai District, Chiang Mai 50000**
- Emergency access? **Ensure clear pathway; food vendors do not block access way.**

Food

- Hotel Food/Allergies - **Catering team to ensure all ingredients are nut-free; dietary signs will be displayed; Schools to send Dietary requirements in advance**
- Vendors - Cash or QR; Foreign schools wont have banking apps - **Teems to check with Vendors in advance; cash option; outside vendors (a notice sign will say eat at your own risk)**

Gala Dinner

- Contingency plan (Rain, Lightning, AQI) - **Indoor conference room has been provided**
- Trophies/medals - **Speak to Jason about design input and budgets; Peh/Fern has had designs approved?**
- T-Shirts - **Paul will share design with JXB & AJM for each participant**
- MC/Compere - **Jason (Tournament Director) & Alun Morris (Paul on hand if required)**



RISK MANAGEMENT

Facilities

- Swimming Pool - **Unauthorised activity - discretion of individual school policies**
- Fitness Centre - **Unauthorised activity - discretion of individual school policies**

Media

- Official photographer/videographer? **Rembrandt or A-another; Livestreaming TBC (pending FOBISIA approval)**
- Backdrops - **Will be available - FOBISA/SHR/TEEMS logos**
- Who has sharing rights? **Teems will send file with all promotional material**
- Parents allowed to take photos? **Yes - appropriate signage making parents aware of sharing requirements**

Alcohol

- Served to adults or alcohol-free? **Teacher/Coach/Student/Parent code of conduct on display at appropriate places**
- Singha/Chang tents - **Thai Bev logo if they sponsor event**
- Vending machines - **alcoholic prodcuts to be removed**